

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2010 TO 31 MARCH 2011

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Leader's Portfolio

Mersey Gateway Additional Funding Approval granted by Ministers	Mersey Gateway Executive Board	Not before 1st January, 2011	The Coalition Government has announced that the funding for Mersey Gateway will be reviewed as part of the Comprehensive Spending Review to determine the budget for Government Departments over the next three years. The Council will need to consider the outcome of this review with the aim of securing Conditional Funding Approval from the new Government.	Mersey Gateway Executive Sub Committee report 17 June 2010 and minutes	Steven Nicholson

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Physical Environment Portfolio

For the Council to enter into a Development Agreement with Network Rail for the delivery of the 3MG Rail connection.	3MG Executive Sub Board	Not before 1st February, 2011	The Council is seeking professional advice from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes.	Sally McDonald
For the Council to enter into a Development Agreement with the preferred developer for the development of HBC Field	3MG Executive Sub Board	Not before 1st February, 2011	The Council is seeking professional advice from experts in the area of	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes	Dick Tregoe

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			Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of 3MG.		
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st March, 2011	Previous 'Partnership Consultation' with selected Council officers. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP ; Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage;	Phil Watts

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				Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st December, 2010	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy Supplementary Planning	Executive Board	Not before 1st March, 2011	Public consultation has taken place between 1 February	Halton UDP; Runcorn Old Town and Halton	Phil Watts

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Documents for Halton Lea and Runcorn Old Town			and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005)	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Not before 1st March, 2011	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place.	Saved Policies of the Halton UDP - Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes	Phil Watts

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				Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	

Environmental Sustainability Portfolio

Draft Household Waste Collection Policy	Executive Board	Not before 1st December, 2010	Members of the Environment and Urban Renewal Policy and	None.	

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			<p>Performance Board will be presented with a copy of the Draft Household Waste Collection Policy at its meeting on 15 September 2010.</p> <p>Any person wishing to make representations should notify Jimmy Unsworth, Divisional Manager, Waste and Environmental Improvement, in writing by 18 October 2010.</p>		

Children Young People and Families Portfolio

To give permission to The Bankfield School to apply	Executive Board	27 January 2011	Schools and Riverside College;	Raising the Participation Age:	Strategic Director - Children & Young

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for Presumption and the development of a Post 16 Centre			Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Young People.	supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; www.dscf.gov.uk	People
BSFApproval	Executive Board Executive Board		Partnerships for Schools, Schools, Governors, Resources, Adults and Community.	Executive Board reports on school organisation ad BSF - Halton Borough Council website; BSF website.	

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BSF Tender - Approval of Preferred Bidder	Executive Board	2 December 2010	Partnerships for Schools, Schools, Resources and Health and Community.	Executive Board report on award for BSF Preferred Bidder; Summary of Bid documents and evaluation	
Coalition Government Education Proposal - The Structure for the Development of Learning and Achievement across Halton	Executive Board	16 December 2010	Schools and Riverside College 14-19 Partnership Children's Trust Dioceses Representations should be made in writing to Gerald Meehan, Strategic Director by 31 July 2010.	Academies Bill, available for inspection from Grosvenor House, Halton Lea, Runcorn WA7 2WD	
Post 16 Strategic Commissioning	Executive Board	Not before 1st March, 2011	Members of the 14-19 Strategic	14-19 Strategic Commissioning	

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			<p>Partnership through face to face meetings and written feedback in response to findings of the post 16 Strategic Commissioning Statement.</p> <p>Any person who wishes to make representations should contact Simon Clough, Grosvenor House, Halton Lea, Runcorn in writing by 3 December 2010.</p>	Plan, available from Grosvenor House, Halton Lea, Runcorn	
Childcare Sufficiency Assessment	Executive Board	27 January 2011	Local childcare providers; parents/carers of	Halton CSA 2011; CSA Action Plan 2011	

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			children and young people aged 0-17; children and young people aged 0-17; local employers. Consultation to be carried out by survey and through focus groups.		
Traded Services for Learning and Achievement	Executive Board	16 December 2010	Head teachers and Governing Bodies of Schools and Learning and Achievement Staff. Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic	Questionnaire for Schools; Presentation to schools and Halton Association of Governors; White Paper	Strategic Director - Children & Young People

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			Director, Children and Young People by 9 December 2010.		

Health and Adults Portfolio

Redesign of Older People and People with Profound Disability Day Services	Executive Board	Between 1 January 2011 and 31 March 2011	<p>Older People's LIT, ALD Partnership Board, Halton OPEN, Staff, Unions, Senior Management Team, Service Users.</p> <p>Attendance at relevant meetings to present and discuss; individual meetings with users of the services.</p> <p>Any person wishing to make</p>	Early Intervention and Prevention Strategy, available from Sue Wallace-Bonner at Runcorn Town Hall	

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			representations should contact Sue Wallace-Bonner in writing by 31 January 2011, Adult and Community Services, Runcorn Town Hall, Heath Road, Runcorn WA7 5TN.		

Resources Portfolio

Agree the Council Tax Base for 2011/12	Council	Before 31 December 2010	Any person wishing to make representations should contact Bill Dodd, Operational Director, Finance before 30 November 2010.	Council Tax Base 1 return to DCLG; Council Tax Base Working Papers	Bill Dodd

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To set the Budget and Capital Programme Budget for 2011/12	Council	Before 11 March 2011	The Public, Area Panels, Halton 2000, Staff, Trades Unions. Any person wishing to make representations should do so in writing to Bill Dodd, Operational Director, Finance, before 4 February 2011.	Comprehensive Spending Review 2010; Local Government Financial Settlement 2011	Bill Dodd

Community Safety Portfolio

Hate Crime Strategy	Executive Board	Between 17 November 2010 and 1 February 2011	Safer Halton Policy and Performance Board, Crime and Disorder Partnership Board, staff and partner agencies, All Party Elected Member	None.	Dwayne Johnson

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			<p>Equality and Diversity Group.</p> <p>Attendance at relevant meetings to present and discuss individual meetings with users of the services.</p> <p>Any person wishing to make representations should do so in writing to Dwayne Johnson, Strategic Director, Adults and Community by 31 January 2011.</p>		

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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Swain

Health and Adults Portfolio Holder – Councillor Gerrard

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor McInerney

Transportation Portfolio Holder – Councillor Stockton